



Mars Borough

Council Meeting Agenda: *February 1, 2016*

7:00 - Call to order with the Pledge of Allegiance.

Elected Officials Attendance <small>x indicates present</small>					
Name	Office/Committee		Name	Office/Committee	
Rob Bost	<i>Vice President</i> Administration & Finance Public Safety & Human Resources		Brad Price	Administration & Finance	
Chris Clutter	Public Safety & Human Resources		Julie Schultheis	Administration & Finance	
Mike Fleming	<i>President</i> Public Works		Doug Weinrich	Public Safety & Human Resources Public Works	
Rick Foster	<i>Chairman Pro Tem</i> Public Works		Gregg Hartung	Mayor	

Employee/Provider Attendance <small>x indicates present</small>					
Name	Position		Name	Position	
Ed Dorsey	Public Works Foreman		Cathy Talento	Secretary/Treasurer PT	
Greg Szypulski	Public Works		Leigh Anne Lord	Secretary PT	
Jim Louis	Public Works		Phil Lope	Solicitor	
Nathan Sergent	Public Works		Kevin Radford	Police Chief	
Richard Mannas	Code Enforcement				

Visitors			
Name	Topic	Resolution	
CT Consulting	Revitalization Planning Presentation		
	Motion	First	Second Action

Executive Session Needed?	
Yes/No	Requested By

Correspondence			
Name	Topic	Resolution	
	Motion	First	Second Action

Minutes				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
January 2016				

Mayor: Gregg Hartung			
Report	Discussion/Follow-Up		
Process for making borough "wet" by LCB			
Part Time Police Officers Contract			
Police flex shifts for January and February			
Law Enforcement Recognition Luncheon			
Meeting with Saxonburg Mayor			
Eagle article on reorganization, 2016 budget and water rates			
Visit Mars			
NASA 2017 – Mars New Year/Eagle article			
"Your Pittsburgh" TV piece			
Library inquiry re: support			
Motion	First	Second	Action

Solicitor: Phil Lope			
Report	Discussion/Follow-Up		
Motion	First	Second	Action

Council President: Mike Fleming			
Report	Discussion/Follow-Up		
Motion	First	Second	Action

Secretary: Leigh Anne Lord			
Report	Discussion/Follow-Up		
Motion	First	Second	Action

Administration & Finance Committee: Bost, Price, Schultheis						
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations	
Report			Discussion/Follow-Up			
Ms. Schultheis will assume duties related to scheduling and contracts for Park and Fields						
Mr. Price will handle finance issues and billing						
Mr. Bost will handle borough office issues and PR						

Mr. Price to discuss monthly list of bills with office staff			
Mr. Price collecting information re: pensions			
Mr. Bost and Mayor working with MIBS re: new website			
Which staff members should complete Financial Interests Ethics Form?			
Motion	First	Second	Action
To approve this months bills for payment in the amount of \$			

Public Works: Foster, Fleming, Weinrich						
Streets	Beaver Street Project	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report				Discussion/Follow-Up		
Motion				First	Second	Action

Public Safety & Human Resources: Clutter, Weinrich, Bost					
Police	Code Enforcement	Pensions	Payroll	Human Resources	
Report			Discussion/Follow-Up		
Code Enforcement Officer to attend meeting					
Police Chief will start to attend committee meeting once a month					
Police Chief has found uniform in question; returning for full credit					
Police Dept working on two polices re: body cam use and Narcan					
Mr. Bost to work with office re: personnel records system					
Outstanding time clock issue: Asking for assistance from previous council member					
Problems in the workplace: flowchart to be established					
Mr. Bost/Mayor to work on union language in tabled resolutions					
Motion			First	Second	Action

Closing Actions			
Motion	First	Second	Action
To go into executive session			
To come out of executive session			
Items discussion in Executive Session:			
To Adjourn			

Submitted by

Reports Filed	
Report	Date
Bills for Payment	
Police Chief	
Public Works Foreman	
Code Enforcement	
Administration Committee	
Public Works Committee	
Finance Committee	