



Mars Borough

Council Meeting Agenda: **November 7, 2016**

7:00 - Call to order with the Pledge of Allegiance.

Elected Officials Attendance <small>x indicates present</small>					
Name	Office/Committee		Name	Office/Committee	
Rob Bost	<i>Vice President</i> Administration & Finance Public Safety & Human Resources		Brad Price	Administration & Finance	
Chris Clutter	Public Safety & Human Resources		Julie Schultheis	Administration & Finance	
Mike Fleming	<i>President</i> Public Works		Doug Weinrich	Public Safety & Human Resources Public Works	
Rick Foster	<i>Chairman Pro Tem</i> Public Works		Gregg Hartung	Mayor	

Employee/Provider Attendance <small>x indicates present</small>					
Name	Position		Name	Position	
Ed Dorsey	Public Works Foreman		Bonnie Forsythe	Secretary/Treasurer	
Greg Szypulski	Public Works		Chris Reese	Solicitor	
Jim Louis	Public Works		Kevin Radford	Police Chief	
Nathan Sergent	Public Works				
Richard Mannas	Code Enforcement				

Visitors				
Name	Topic	Resolution		
	Motion	First	Second	Action

Executive Session Needed?	
Yes/No	Requested By

Correspondence				
Name	Topic	Resolution		
Daryl Metcalfe	Acknowledgement of Volunteer Legislative Assistants attending previous meeting and issues they presented to him that were mentioned.			
Mars Area Elementary School	Letters thanking Council & Police Chief for coordinating & sponsoring "Officer Phil" program.			
Richard Mangel, Applefest	Thank you to Mayor & Borough staff for support and help during Applefest.			
Chris Reese	Email regarding appropriate timing of legal ads to be placed for budget & regular meetings.			
David Wellington	Resignation Letter			
	Motion	First	Second	Action

Minutes				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
October 3, 2016				

Mayor: Gregg Hartung			
Report	Discussion/Follow-Up		
See Mayor's Report, attached.			
Motion	First	Second	Action

Solicitor: Chris Reese			
Report	Discussion/Follow-Up		
Motion	First	Second	Action

Council President: Mike Fleming			
Report	Discussion/Follow-Up		
Motion	First	Second	Action

Secretary: Bonnie Forsythe			
Report	Discussion/Follow-Up		
Resolution (#31) necessary for Bonnie to access local tax information. (Resolution provided by Berkheimer.)			
Clarification for Employees – No legal issue with switching time worked on Veterans Day to Friday after Thanksgiving.			
2015 Audit Status – we have not received our Audit Information and have received notification from PA DCED that it was due 04/01/2016. Need to clear up why we haven't received our audit information yet, and get this issue fixed. (Notice included in Correspondence Packet.)			
Motion	First	Second	Action
To approve Resolution #31			

Administration & Finance Committee: Bost, Price, Schultheis					
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations
Report			Discussion/Follow-Up		
Resolution (#32) DCED Resolution for Mars Revitalization					
Ongoing discussion on Permit Fees (Borough passes on Professional Code Services (PCS) charges but does not charge fees for Borough.)					
Insurance Renewals – EMC (property, liability, auto, umbrella, etc.) – UPMC (health)					
Notice of Estimated Allocation: Municipal Liquid Fuels and Turnback – \$53,174.50					
2017 Budget Discussion					

Motion	First	Second	Action
To approve Resolution #32			

Public Works: Foster, Fleming, Weinrich						
Streets	Beaver Street Project	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report			Discussion/Follow-Up			
PA Small Water and Sewer Program Grant Request						
– Resolution (#33) DCED Resolution for Water & Sewer Grant						
– Matching Funds Letter for Water & Sewer Grant						
– Planning Consistency Letter for Water & Sewer Grant						
Paving project final approval, by Richard Knapko @ PennDOT.						
Transfer of funds from Liquid Fuels to Bank to pay Shields.						
Motion			First	Second	Action	
To approve Resolution #33						

Public Safety & Human Resources: Clutter, Weinrich, Bost				
Police	Code Enforcement	Pensions	Payroll	Human Resources
Report		Discussion/Follow-Up		
Dave Wellington Resignation (Letter included in Correspondence.)				
Motion		First	Second	Action

Closing Actions			
Motion	First	Second	Action
To go into executive session			
To come out of executive session			
Items discussion in Executive Session:			
To Adjourn			

Submitted by

Reports Filed	
Report	Date
Bills for Payment	
Police Chief	
Public Works Foreman	
Code Enforcement	
Administration Committee	
Public Works Committee	
Finance Committee	