



Mars Borough

Council Meeting Agenda: **May 8, 2017**

7:00 - Call to order with the Pledge of Allegiance.

Elected Officials Attendance <small>x indicates present</small>					
Name	Office/Committee		Name	Office/Committee	
Rob Bost	<i>Vice President</i> Administration & Finance Public Safety & Human Resources		Brad Price	Administration & Finance	
Chris Clutter	Public Safety & Human Resources		Julie Schultheis	Administration & Finance	
Mike Fleming	<i>President</i> Public Works		Doug Weinrich	Public Safety & Human Resources Public Works	
Rick Foster	<i>Chairman Pro Tem</i> Public Works		Gregg Hartung	Mayor	

Employee/Provider Attendance <small>x indicates present</small>					
Name	Position		Name	Position	
Ed Dorsey	Public Works Foreman		Bonnie Forsythe	Secretary/Treasurer	
Greg Szypulski	Public Works		Patricia Madafarri	Assistant Secretary	
Jim Louis	Public Works		Chris Reese	Solicitor	
Nathan Sergent	Public Works		Kevin Radford	Police Chief	
Richard Mannas	Code Enforcement				

Visitors			
Name	Topic	Resolution	
	Neighborhood Drug Watch		
	Motion	First	Second Action

Executive Session Needed?	
Yes/No	Requested By

Correspondence			
Name	Topic	Resolution	
	Motion	First	Second Action

Minutes				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
March 6, 2017				
April 3, 2017				

Mayor: Gregg Hartung			
Report	Discussion/Follow-Up		
See Mayor's Report, attached.			
Motion	First	Second	Action

Solicitor: Chris Reese			
Report	Discussion/Follow-Up		
Pending Zoning Ordinance			
Motion	First	Second	Action

Council President: Mike Fleming			
Report	Discussion/Follow-Up		
Motion	First	Second	Action

Secretary: Bonnie Forsythe			
Report	Discussion/Follow-Up		
State Ethics Commission Statement of Financial Interests forms were due May 1 st .			
Motion	First	Second	Action

Administration & Finance Committee: Bost, Price, Schultheis					
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations
Report			Discussion/Follow-Up		
New copier installed April 19, 2017.					
Search for new office furniture is ongoing.					
New Pt Secretary, Tricia Madafarri, began work 05/08/2017.					
Unauthorized credit card charges have been refunded to account.					
P-Card (credit card replacement) Application is almost ready to be submitted. Details for Administrators, Card Holders, and Credit Limits have been established. Cards to be locked in office at all times. Cards can be signed out by cardholders to make approved purchases. Admin Office will use cards to pay bills, and place online orders.					
Code Forms are being revised by Richard Mannas and Bonnie Forsythe.					
Some Borough forms will be made available on the website, using Google Forms. (PDF versions will also be available.)					
Permit Applications for Parks are under review.					
Welcome Packet for new residents.					
New Overtime Form has been created to go along with new OT Policy.					
Motion			First	Second	Action
Motion to Pay bills in the amount of \$46,891.68.					
Motion to adopt Resolution 23 to hire Patricia Madaffari.					

Public Works: Foster, Fleming, Weinrich						
Streets	Beaver Street Project	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report				Discussion/Follow-Up		
Motion				First	Second	Action

Public Safety & Human Resources: Clutter, Weinrich, Bost					
Police	Code Enforcement	Pensions	Payroll	Human Resources	
Report			Discussion/Follow-Up		
Summer hires.					
New PT Secretary.					
Motion			First	Second	Action

Closing Actions			
Motion	First	Second	Action
To go into executive session			
To come out of executive session			
Items discussion in Executive Session:			
To Adjourn			

Submitted by

Reports Filed	
Report	Date
Bills for Payment	05/08/2017
Police Chief	March 2017
Public Works Foreman	February/March 2017
Code Enforcement	
Administration Committee	
Public Works Committee	
Finance Committee	