



Mars Borough

Council Meeting Agenda: **January 9, 2017**

7:00 - Call to order with the Pledge of Allegiance.

| Elected Officials Attendance <small>x indicates present</small> | | | | | |
|---|--|--|------------------|---|--|
| Name | Office/Committee | | Name | Office/Committee | |
| Rob Bost | <i>Vice President</i> Administration & Finance Public Safety & Human Resources | | Brad Price | Administration & Finance | |
| Chris Clutter | Public Safety & Human Resources | | Julie Schultheis | Administration & Finance | |
| Mike Fleming | <i>President</i> Public Works | | Doug Weinrich | Public Safety & Human Resources Public Works | |
| Rick Foster | <i>Chairman Pro Tem</i> Public Works | | Gregg Hartung | Mayor | |

| Employee/Provider Attendance <small>x indicates present</small> | | | | | |
|---|----------------------|--|-----------------|---------------------|--|
| Name | Position | | Name | Position | |
| Ed Dorsey | Public Works Foreman | | Bonnie Forsythe | Secretary/Treasurer | |
| Greg Szypulski | Public Works | | Chris Reese | Solicitor | |
| Jim Louis | Public Works | | Kevin Radford | Police Chief | |
| Nathan Sergent | Public Works | | | | |
| Richard Mannas | Code Enforcement | | | | |

| Visitors | | | |
|----------|--------|------------|------------------|
| Name | Topic | Resolution | |
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| | Motion | First | Second Action |
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| Executive Session Needed? | |
|---------------------------|--------------|
| Yes/No | Requested By |
| | |

| Correspondence | | |
|---|---|------------|
| Name | Topic | Resolution |
| Coverall | Quote for cleaning | |
| Eric Meyer of Whitman, Requardt & Associates | SR 228 Mars Railroad Bridge West Expansion (mayor wanted everyone to have a copy) | |
| Sally Dunbar (website contact form) | Inquired about Street Banners honoring Veterans as seen in other towns (Butler, Evans City) | |
| Steve Bicehouse, Butler County Director of Emergency Services | Public Safety Radio System Replacement | |
| Gary Peaco, Adams Twp. Code Enforcement Officer | Notice of Adams Twp. Zoning Hearing regarding 124 Reservoir Road for additional setback | |
| John Munsch, PennPower | Copy of Petition for Extension of Time of Pennsylvania Power Company | |

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|----------------------------|---------------------|-------|--------|--------|
| Mars Historical Society | | | | |
| David Davis Communications | Introductory letter | | | |
| Motion | | First | Second | Action |
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| Minutes | | | | |
|------------------|---|-------|--------|--------|
| Minutes of: | Additions/Corrections/Motion | First | Second | Action |
| December 5, 2016 | Information needed on Executive Session | | | |
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| Mayor: Gregg Hartung | | | | |
|-------------------------------|--|----------------------|--------|--------|
| Report | | Discussion/Follow-Up | | |
| See Mayor's Report, attached. | | | | |
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| Motion | | First | Second | Action |
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| Solicitor: Chris Reese | | | | |
|------------------------|--|----------------------|--------|--------|
| Report | | Discussion/Follow-Up | | |
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| Motion | | First | Second | Action |
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| Council President: Mike Fleming | | | | |
|---------------------------------|--|----------------------|--------|--------|
| Report | | Discussion/Follow-Up | | |
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| Motion | | First | Second | Action |
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| Secretary: Bonnie Forsythe | | | | |
|----------------------------|--|----------------------|--------|--------|
| Report | | Discussion/Follow-Up | | |
| Question: Office cleaning? | | | | |
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| Motion | | First | Second | Action |
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| Administration & Finance Committee: Bost, Price, Schultheis | | | | | | |
|---|--------|---------------|---------------|------------------------|------------------|--------|
| Main Office | Budget | Monthly Bills | Water Billing | Parks & Special Events | Public Relations | |
| Report | | | | Discussion/Follow-Up | | |
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| Motion | | | | First | Second | Action |
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| Public Works: Foster, Fleming, Weinrich | | | | | | |
|---|-----------------------|--------------|-----------|----------------------|------------------------|----------|
| Streets | Beaver Street Project | Water System | Equipment | Buildings | Field/Park Maintenance | Vehicles |
| Report | | | | Discussion/Follow-Up | | |
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| Motion | | | | First | Second | Action |
| | | | | | | |

| Public Safety & Human Resources: Clutter, Weinrich, Bost | | | | | |
|--|------------------|----------|----------------------|-----------------|--------|
| Police | Code Enforcement | Pensions | Payroll | Human Resources | |
| Report | | | Discussion/Follow-Up | | |
| Adoption of Borough Overtime Policy & Procedure | | | | | |
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| Motion | | | First | Second | Action |
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| BOROUGH RESOLUTIONS - 2017 | | | | |
|----------------------------|---|-------|--------|--------|
| | Resolution | First | Second | Action |
| 1 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Lope, Casker and Casker with Christopher Reese as principal attorney, as Solicitor for the Borough of Mars for 2017. | | | |
| 2 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Hosack, Specht, Meutzel and Wood, LLP, as auditor for the 2017 Borough audit and to provide other necessary accounting services. | | | |
| 3 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Richard Mannas to the part-time position of Zoning and Code Enforcement Officer for the Borough of Mars for 2017. | | | |
| 4 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Professional Code Services to the position of Building Inspector for the Borough of Mars for 2017. | | | |
| 5 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of KLH Engineers to the position of Consulting Engineer for the Borough of Mars for 2017. | | | |
| 6 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, establishing The Butler Eagle as the official newspaper of the Borough of Mars for the purpose of all legal notifications in 2017. | | | |
| 7 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the Mars National Bank, Mars, Butler County, PA as the depository for the Borough accounts for 2017. | | | |
| 8 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Local Government Investment Trust (PLGIT) as the depository for the Borough's money market and investment accounts for 2017. | | | |

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|-------------------|---|--------------|---------------|---------------|
| 9 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Municipal Retirement Services (PMRS) as the depository for Uniform and Non-Uniform Pension Plans for Borough employees for 2017. | | | |
| 10 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the Bradford Price to be the Chief Administrator for the Borough of Mars Police Pension Fund and Non-Uniform Pension Fund. | | | |
| 11 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Council President G. Michael Fleming and Council Vice President Robert F. Bost Jr. as authorized signatories on all Mars Borough checking accounts. | | | |
| 12 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Kevin Radford to the position of Chief of Police for the Borough of Mars for 2017. | | | |
| Resolution | | First | Second | Action |
| 13 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Part Time Police Officers for the Borough of Mars for 2017. | | | |
| 14 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Edward Dorsey to the position of Foreman of the Public Works Department of the Borough of Mars. | | | |
| 15 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Greg Szypulski, James Louis, and Nathan Sergeant to the Public Works Department of the Borough of Mars for 2017. | | | |
| 16 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Bonnie Forsythe as Secretary/Treasurer for the Borough of Mars for 2017. | | | |
| 17 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the establishment of a per card commission and penalty for delinquent taxes for the Borough of Mars for 2017. | | | |
| 18 | A Resolution of the Borough of Mars, County of Butler, Pennsylvania, establishing a schedule of water rates to charge consumers of water supplied by the Borough. | | | |
| 19 | A Resolution of the Borough of Mars, County of Butler, Pennsylvania, establishing rates for Water and Municipal No-Lien Letters supplied by the Borough or Elected Tax Collector. | | | |
| 20 | A resolution of the council of the Borough of Mars, Butler County, Pennsylvania, providing for the duties and pay rate for the water treatment plant monitor. | | | |
| 21 | A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, to recognize and work with the Mars Area Business Association, Mars Historical Society, Butler County Tourism and Mars Area School District; in collaboration with NASA (National Aeronautics and Space Administration) and other interested parties/organizations/businesses, for the purpose of holding a Martian New Year's Celebration in the Borough of Mars in 2017. | | | |

| Closing Actions | | | |
|--|-------|--------|--------|
| Motion | First | Second | Action |
| To go into executive session | | | |
| To come out of executive session | | | |
| Items discussion in Executive Session: | | | |
| To Adjourn | | | |

Submitted by

| Reports Filed | |
|--------------------------|------|
| Report | Date |
| Bills for Payment | |
| Police Chief | |
| Public Works Foreman | |
| Code Enforcement | |
| Administration Committee | |
| Public Works Committee | |
| Finance Committee | |
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